



Sept. 23-24 & Sept. 30-Oct. 1, 2023

Show Hours 10am-5pm Location: 3170 State Route 97 Butler, OH 44822

Application process

1. Fill out the application completely, sign and date. New applicants must send pictures of your work **and** booth display to be considered. Pictures may be emailed, texted or sent with application.
2. The committee looks for the following when jurying applications: quality products that have saleability with our customer base, a 'boutique look' in booth display, and we consider the number of vendors already signed up in the product category.
3. You will hear from us within 4 weeks on the status of your application. Upon acceptance, your spot will **ONLY** be reserved once the show fee is paid in full. Vendors must be present both weekends.
4. When you submit your application, you are agreeing to all of the rules & guidelines.

Guidelines for Selling

1. There is no electricity available at the show. Generators may be used but only if they are quiet and approved ahead of time. Generators that are running **cannot** be seen or heard during the show. Any generator that we feel is too loud or taking away from the ambience of the show will have to be removed immediately.
2. Items in your booth must be handmade by the vendor(s) unless other items are approved by the committee upon submission of application. The festival committee will evaluate on an individual basis requests for more than one craft category in a space.
3. No imports are allowed! If an import is used in the creation of your product, it must be explained in detail on your application and approved by the committee.
4. We are a family festival and have had multiple complaints about products being displayed with profanity. Profanity is not acceptable to be openly displayed during the festival. Please find a way to discreetly display these items so little eyes and ears are not exposed to them.
5. We encourage you to demonstrate your work. Customers enjoy watching the artist demonstrations and we continue to get requests to see more at the show.
6. No sales are to be made outside the designated booth area. No hawking permitted.
7. To obtain a vendor's license: Ohio Department of Taxation at (888)405-4039. For food license: Richland County Health Department at (419)774-4500.
8. Advertised show hours are 10am-5pm each day. We do send out an email to those on our mailing list for an early bird entry at 9am. This will be in the show packet but be prepared to be open by 9am on the first Saturday and 9:30 on the other days.

Booth Display

1. Booths/tents should be decorated for fall. Pumpkins, mums, straw bales & corn stalks are easy and inexpensive ways to enhance your display. Corner poles on canopies should be covered with corn stalks, fabric or burlap.
2. Displays should be appealing and neat and tables should be covered to the ground. Plastic tarps are not to be visible during show hours (exception-inclement weather). All stock and storage boxes must be hidden from view.
3. Your display needs to be confined to the size space marked on your application. If you exceed the booth size that you paid for, you will be charged the next size up at the show.

Set-up & Tear Down

1. The gates will be open for set-up daily 10am-6pm from Sept. 16th-21st. On Friday, September 22nd, the gates will be open at 10am and we will not close the gates on Friday night. Show packets must be picked up by 6pm on Friday, Sept. 22nd. The show packets will have your parking pass, exhibitor badges & show information.
1. There will be someone on-site for security purposes Friday, Sept. 22nd-Sunday, Oct. 1st. We are not responsible for any damage or loss to booths, products and displays. Gate will be open daily until October 8th for tear down.

(Over)

Buying & Selling Booths

1. If you are interested in buying a booth, contact us.
2. All booth sales need to go through us before a transaction is completed.
3. If you own a booth and know when you sign up that this is your last year, please let us know when submitting your application.
4. Rules for selling your booth during the show:
 - a. Let us know your booth is for sale. All booth sales need to go through us & transactions must be approved by the organizers. We have a list of booths for sale for vendors interested in purchasing.
 - b. Do not post For Sale signs on the booth during show hours.
 - c. If we feel your booth is a safety concern or needs extensive work, we will not allow it to be sold and it will need to be removed.

Owning a Booth on the Property

1. New booth construction and additions must be approved by a drawing submitted via email.
2. Booth repairs are the responsibility of the booth owner. Contact us to make arrangements to get onto the grounds for booth repairs prior to set-up week.
3. If something arises and you cannot do the show or we have not heard from you by February 15th, we reserve the right to rent out your booth and there will not be compensation to the booth owner. The festival is not responsible for any items left inside your booth.
4. If you do not do the show for the current year and you have not contacted us regarding your booth, the booth may become the property of the Prairie Peddler Festival to dispose of as we see fit.

Crafter Referral

1. Refer a new vendor (someone who hasn't participated in the last 5 years) and if they are accepted, you will receive \$50 off your booth fee the following year.
2. Have the new vendor list you on their application in order to receive credit (on the crafter referral line).
3. The booth rental fee is excluded and referral cannot apply to a new crafter sharing or using an existing crafter's booth.

Miscellaneous

1. Primitive camping is available at no charge for our vendors but you will need to let us know ahead of time that you will be camping on-site.
2. Pets are not allowed on show grounds when the festival is open.
3. We reserve the right to ask anyone to leave that is displaying extreme behavior (i.e. causing a disruption to others, defacing of property).

Contact: Mandie 419-706-5483 or Suzi 419-706-5482 prairiepeddlerfestival@gmail.com

Mailing Address: P.O. Box 457 Huron, OH 44839

Festival Location (not for correspondence): 3170 St. Rt. 97 Butler, OH 44822